North East Kent Dems CLUB BYLAWS

These articles are written in accordance with the Michigan Democratic Party Rules and should not be omitted.

ARTICLE I. NAME AND MEMBERSHIP

This organization shall be known as the North East Kent Dems Club. Its membership shall consist of residents in the following cities or townships: City of Rockford, City of Cedar Springs, Solon Township Algoma Township, Plainfield Township, Nelson Township, Courtland Township, Cannon Township, Spencer Township, Oakfield Township, and Grattan Township, all of whom must also be members of the Michigan Democratic Party.

ARTICLE II. PURPOSE

Section 1.The purposes of the North East Kent Dems Club are to increase political and community engagement to align with Democratic visions and values and to elect Democrats.

Section 2.The North East Kent Dems Club shall be a non-profit organization and upon its dissolution, all assets and real and personal property of the Club and its committees shall revert to the benefit of the Michigan Democratic Party or to a charitable organization. No part of the income or assets of the Club shall inure to any of its members except for the reimbursement of actual expenses, reasonable compensation for services if the Club approves, or a contribution for electing a member to office if the Club so approves.

ARTICLE III. FUNDAMENTAL PRINCIPLES

Section 1. All public meetings of North East Kent Dems Club shall be open to attendance by all members of the Democratic Party regardless of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 2. No tests for membership in, nor any oaths of loyalty to, the North East Kent Dems Club shall be required or used which has the effect of requiring prospective or current member of the Club to acquiesce in, condone or support discrimination on the grounds of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 3. The time and place for all public meetings of the North East Kent Dems Club on all levels shall be publicized fully and in such a manner as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Club members and large enough to accommodate all interested persons.

Section 4. The North East Kent Dems Club shall support the broadest possible participation without discrimination on grounds of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 5. The North East Kent Dems Club shall publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of North East Kent Dems Club officers and representatives. Publication of those procedures shall be done in such a fashion that all prospective and current members of the North East Kent Dems Club will be fully and adequately informed of the pertinent procedure in time to participate in each selection procedure of the North East Kent Dems Club.

Section 6. The North East Kent Dems Club shall publicize fully and in such a manner as to assure notice to all interested parties a complete description of the legal and practical qualifications for all officers and representatives of the North East Kent Dems Club. Such publication shall be done in a timely fashion so that all prospective candidates or applicants for any elected or appointed position within the North East Kent Dems Club will have full and adequate opportunity to compete for office.

Section 7. Proportional voting shall be used in the election of Officers and Executive Committee of the North East Kent Dems Club.

Section 8. All rules and bylaws of the North East Kent Dems Club at all levels shall be consistent with the Rules of the Michigan Democratic Party and shall be available on request in writing to any member of the North East Kent Dems Club.

Section 9. The unit rule is prohibited in the North East Kent Dems Club.

Section 10. No rule shall be adopted by the North East Kent Dems Club which would require a person to cast a vote or be recorded as voting contrary to that person’s judgment.

Section 11. On all questions of procedure not resolved by the Rules of the Michigan Democratic Party or these Bylaws, the latest edition of Robert's Rules of Order shall be used.

Section 12. Votes shall not be taken by secret ballot at any meeting of the North East Kent Dems Club at any level.

ARTICLE IV. OFFICERS AND EXECUTIVE COMMITTEE

Section 1. The Officers shall be a Chairperson, Vice-Chairperson of a differing gender identity of the Chairperson, a Secretary, a Treasurer. They shall have 2 year terms and be elected by current club members in good standing. Vacancies among the Officers shall be filled by appointment from the Officers.

Section 2. The Executive Committee shall consist of the Officers and 2 elected members. The elected members shall serve 2 year terms and be elected by current club members in good standing. Vacancies among the elected members of the Executive Committee shall be filled by appointment from the Officers

Section 3. The Chairperson shall preside at all meetings and have such other duties as are usual to the office of Chairperson, or that may be required by this organization.

Section 4. The Vice-Chairperson shall be a member of a different gender identity from the Chairperson. The Vice-Chairperson shall assist the Chairperson in the discharge of their duties, and shall temporarily assume the duties and responsibilities of the Chairperson in their absence.

Section 5. The Secretary of this organization shall keep an accurate record and minutes of the proceedings of all meetings. They shall keep and preserve all the books, documents, correspondence, records, minutes, effects, and any other property of this organization, and when a new secretary is elected the past secretary shall forthwith deliver to the newly elected secretary all the aforesaid items kept and preserved during their tenure of office. They shall see that proper notification is given of all meetings.

Section 6. The Treasurer shall be responsible for the financial receipts and disbursements of this organization subject to the approval of the Executive Committee. The funds of this organization shall be deposited

in banks and shall be drawn upon only by checks signed by any two of the following officers: Chairperson, Vice-Chairperson, Secretary, and Treasurer. The Treasurer shall make financial reports to the Executive Committee and Club. When a new Treasurer is elected, the past Treasurer shall forthwith deliver to the new Treasurer the funds and all the books and records kept during their tenure in office.

ARTICLE V. MEETINGS

Section 1. At least once per quarter there shall be a full membership meeting of the North East Kent Dems Club where the Officers and Executive Committee shall report on Club activities. At least five (5) days' notice shall be given of the date, place and time of the meeting. Notice may be given by mail, telegram, fax, email, or social media.

Section 2. The regular meetings of the North East Kent Dems Club Executive Committee shall be on the date and at the location and time set forth in the meeting notice. At least five (5) days notice shall be given of the date, time and place of the meeting. Notice may be given by mail, telegram, fax, email, or social media. A quorum shall consist of a majority of the Executive Committee.

Section 3. Special meetings of the Executive Committee or full membership may be called by a majority of the Executive Committee or full membership, respectively. At least five (5) days notice shall be given of the date, place, time and purpose of the special meeting. Notice may be given by mail, telegram, fax, email, or social media.

Section 4. Subject to the Rules of the Michigan Democratic Party and these Bylaws, all meetings shall be conducted according to Robert's Rules of Order (latest edition).

ARTICLE VI. COMMITTEES

Section 1. The Chairperson, subject to the approval of the majority of the Executive Committee, shall appoint the committees and committee chairpersons necessary for the work of the organization.

Section 2. Potential Standing Committees may include the following:

1. Rules and Bylaws Committee
2. Finance Committee
3. Candidate Recruitment Committee
4. Political Organizing Committee
5. Communications Committee
6. Policy and Resolutions Committee

7. Campaign Committee
These committees shall include the appropriate subcommittees. The Chairperson of the Club shall be an ex-officio member of all standing committees.

ARTICLE VII. ORDER OF BUSINESS

At meetings the business of the organization shall proceed in the following order:

1. Land Acknowledgement
2. Roll call of officers
3. Minutes of the previous meeting
4. Reports of officers
a. Chair
b. Vice Chair
c. Treasurer (financial report)
d. Secretary (correspondence)
5. Reports of committees
6. Unfinished business
7. Postponed business
8. New business
9. Adjournment

ARTICLE VIII. AMENDMENTS

Section 1. Proposals for changes or amendments to these bylaws shall first be referred to the Rules and Bylaws Committee, or the Executive Committee if the club is too small for a standing Rules and Bylaws Committee, which shall report its recommendations to the next regular Club meeting or special meeting called for that purpose.

Section 2. These bylaws may be amended by a two-thirds (2/3) majority vote of the members of North East Kent Dems Club present at a meeting, provided that written notice setting forth the proposed amendment has been given to all Club members at least two (2) weeks prior to the date of the meeting.

Section 3. These bylaws shall be in full force and effect upon their adoption and shall supersede all bylaws, rules, motions and policies of a contrary nature with the exception the Rules of the Michigan Democratic Party.