

Allen Park Democratic Club

ARTICLE I. NAME AND MEMBERSHIP

This organization shall be known as the Allen Park Democratic Club.

ARTICLE II. PURPOSE

Section 1. The purposes of the Allen Park Democratic Club are to promote principals of the Allen Park Democratic Club and to elect Democrats.

Section 2. The Allen Park Democratic Club shall be a non-profit organization and upon its dissolution, all assets and real and personal property of the Club and its committees shall revert to the benefit of the Michigan Democratic Party or to a charitable organization. No part of the income or assets of the Club shall inure to any of its members except for the reimbursement of actual expenses, reasonable compensation for services if the Club approves, or a contribution for electing a member to office if the Club so approves.

ARTICLE III. FUNDAMENTAL PRINCIPLES

Section 1. All public meetings of Allen Park Democratic Club shall be open to attendance by all members of the Democratic Party regardless of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 2. No tests for membership in, nor any oaths of loyalty to, the Allen Park Democratic Club shall be required or used which has the effect of requiring prospective or current member of the Club to acquiesce in, condone or support discrimination on the grounds of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 3. The time and place for all public meetings of the Allen Park Democratic Club on all levels shall be publicized fully and in such a manner as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Club members and large enough to accommodate all interested persons.

Section 4. The Allen Park Democratic Club shall support the broadest possible participation without discrimination on grounds of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 5. The Allen Park Democratic Club shall publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of Allen Park Democratic Club officers and representatives. Publication of those procedures shall be done in such a fashion that all prospective and current members of the Allen Park Democratic Club will be fully and adequately informed of the pertinent procedure in time to participate in each selection procedure of the Allen Park Democratic Club.

Section 6. The Allen Park Democratic Club shall publicize fully and in such a manner as to assure notice to all interested parties a complete description of the legal and practical qualifications for all officers and representatives of the Allen Park Democratic Club. Such publication shall be done in a timely fashion so that all prospective candidates or applicants for any elected or appointed position within the Allen Park Democratic Club will have full and adequate opportunity to compete for office.

Section 7. Proportional voting shall be used in the election of Officers and Executive Committee of the Allen Park Democratic Club.

Section 8. All rules and bylaws of the Allen Park Democratic Club at all levels shall be consistent with the Rules of the Michigan Democratic Party and shall be available on request in writing to any member of the Allen Park Democratic Club.

Section 9. The unit rule is prohibited in the Allen Park Democratic Club.

Section 10. No rule shall be adopted by the Allen Park Democratic Club which would require a person to cast a vote or be recorded as voting contrary to that person's judgment.

Section 11. On all questions of procedure not resolved by the Rules of the Michigan Democratic Party or these Bylaws, the latest edition of Robert's Rules of Order shall be used.

Section 12. Votes shall not be taken by secret ballot at any meeting of the Allen Park Democratic Club at any level.

ARTICLE IV. DUES

Section 1. Membership dues may be established from time to time by the Officers at any regular called meeting of this club, in no event dues be lower than five dollars (\$5.00) per person per year or higher than fifteen dollars (\$15.00) per person per year.

Section 2. Dues shall be payable for the calendar year and are to be paid on or before the January 1st of the current year of membership. Those who are unable to pay dues before January 1st shall be granted a grace period until the February Meeting of the current year of membership.

ARTICLE V. OFFICERS AND EXECUTIVE COMMITTEE

Section 1. The Officers shall be a President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer and Sergeant of Arms. They shall have two (2) year terms and be elected. Vacancies among the Officers shall be filled.

Section 2. The Executive Committee shall consist of the Officers and three (3) elected members. Elected Officers shall be residents of Allen Park all but two (2) positions. The elected members shall serve two (2) year term and be elected. Vacancies among the elected members of the Executive Committee shall be filled according to Article VI Elections.

Section 3. The President shall preside at all meetings and have such other duties as are usual to the office of President, or that may be required by this organization. The President must be a resident of Allen Park.

Section 4. The 1st Vice- President shall assist the President in the discharge of his/her duties, and shall temporarily assume the duties and responsibilities of the President in his/her absence.

Section 5. The 2nd Vice- President shall assist the President in the discharge of his/her duties, and shall temporarily assume the duties and responsibilities of the President in his/her absence and in the absence of the 1st Vice- President.

Section 6. The Secretary of this organization shall keep an accurate record and minutes of the proceedings of all meetings. He/She shall keep and preserve all the books, documents, correspondence, records, minutes, effects, roll call of officers, determine if quorum is met and any other property of this organization, and when a new secretary is elected the past secretary shall forthwith deliver to the newly elected secretary all the aforesaid items kept and preserved during his/her tenure of office. He/She shall see that proper notification is given of all meetings.

Section 7. The Treasurer shall be responsible for the financial receipts and disbursements of this organization subject to the approval of the Executive Committee. The funds of this organization shall be deposited in banks and shall be drawn upon only by checks signed by any two of the following officers: President and Treasurer. The Treasurer shall make financial reports to the Executive Committee and Club. When a new Treasurer is elected, the past Treasurer shall forthwith deliver to the new Treasurer the funds and all the books and records kept during his/her tenure in office. The Treasurer must be a resident of Allen Park.

ARTICLE VI. ELECTIONS

Section 1. Officers shall be nominated only by members in good standing who shall have paid their current dues at least 60 days prior to the date of elections.

Section 2. Officers shall be elected only by members in good standing who shall have paid their current dues at least 30 days prior to the date of elections.

Section 3. The President shall appoint an Elections Committee of at least (5) members to supervise the election and to check credentials.

Section 4. Candidates for the office of President shall be nominated and voted on, and the candidate with the largest number of votes shall be announced. The same procedure shall be used in the nomination and election of all officers.

Section 5. All newly elected officers shall take office as the last order of business at the November meeting of every two (2) year term on the even years, and shall hold office until their successors are elected, in accordance with these by laws. An officer elected to fill a vacancy shall take office as the last order of business at the meeting during which they were elected to fill the vacancy.

Section 6. All vacancies occurring during a term of office shall be filled within (90) ninety days by nomination and election. Such election to be in accordance with the rules of elections as set forth in Sections 1, 2, 3, 4, 5, and 6 of Article VI.

Section 7. Any Officer absent from (3) three consecutive meetings or more than (6) meetings in any calendar year shall be deemed to have vacated his/her office, unless said absences are excused through proper notification to another officer.

Section 8. The Allen Park Democratic Club shall publicize fully, and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of club officers and representatives. Publication of those procedures shall be done in such a fashion that all prospective and current members of the club will be fully and adequately informed of the pertinent procedure in time to participate in such selection procedure of the club. The Allen Park Democratic Club shall support the broadest possible participation without discrimination on the grounds of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

ARTICLE VII. MEETINGS

Section 1. At least once per month there shall be a full membership meeting of the Allen Park Democratic Club where the Officers and Executive Committee shall report on Club activities. At least five (5) days' notice shall be given of the date, place and time of the meeting. Notice may be given by mail, fax or email.

Section 2. The regular meetings of the Allen Park Democratic Club Executive Committee shall be on the date and at the location and time set forth in the meeting notice. At least five (5) days notice shall be given of the date, time and place of the meeting. Notice may be given by mail, fax or email. A quorum shall consist of a fifteen (15) members in good standing.

Section 3. Special meetings of the Executive Committee or membership may be called by (3) Executive Committee members or fifty-one percent (51%) of the membership, respectively. At least five (5) days notice shall be given of the date, place, time and purpose of the special meeting. Notice may be given by mail, fax or email.

ARTICLE VIII. COMMITTEES

Section 1. The President shall appoint the committees and committee chairpersons necessary for the work of the organization.

Section 2. Standing Committees shall include the following:

1. Rules and Bylaws Committee
2. Fundraising Committee
3. Screening Committee
4. Membership Committee
5. Policy and Resolutions Committee

These committees shall include the appropriate subcommittees. The President of the Club shall be an ex-officio member of all standing committees.

ARTICLE IX. ORDER OF BUSINESS

At meetings the business of the organization shall proceed in the following order:

1. Roll call of officers
2. Minutes of the previous meeting
3. Reports of officers
 - a. President
 - b. Vice President
 - c. Treasurer (financial report)
 - d. Secretary (correspondence)
4. Reports of committees
5. Unfinished business
6. Postponed business
7. New business
8. Adjournment

ARTICLE X. AMENDMENTS

Section 1. Proposals for changes or amendments to these bylaws shall first be referred to the Rules and Bylaws Committee which shall report its recommendations to the next regular Club meeting or special meeting called for that purpose.

Section 2. These bylaws may be amended by a two-thirds (2/3) majority vote of the members of Allen Park Democratic Club present at a meeting, provided that written notice setting forth the proposed amendment has been given to all Club members at least two (2) weeks prior to the date of the meeting.

Section 3. These bylaws shall be in full force and effect upon their adoption.

~~November 2011~~

Revised and properly approved on November 18, 2018