

DELTA COUNTY DEMOCRATIC PARTY BYLAWS

ARTICLE I. NAME

This organization shall be known as the Delta County Democratic Party (hereafter referred to as The Party). It shall be a county committee in accordance with Article 4 and section 4.4.1 of the 2018 Rules of the Michigan Democratic Party (hereafter referred to as the MDP) The membership of The Party shall be the most recent Democratic candidates for Delta County office, state legislative office and U.S House of Representatives, and all Democratic Precinct Delegates and members in good standing of the MDP residing in Delta County.

The Party shall be a non-profit organization and upon its dissolution, all of its assets shall revert to the benefit of the MDP. No part of the income or assets of The Party shall benefit to any of its members except for the reimbursement of actual expenses authorized and approved by The Party.

ARTICLE II. PURPOSE

The purpose of The Party shall be to promote the philosophy of the MDP and to advocate for the election to public office of Democrats who support this philosophy.

ARTICLE III. MEETINGS

Section 1. The regular meetings of The Party shall be on the day of each month and at the location and time designed in the meeting notice which shall be given to members at least five (5) days in advance of the meeting. Notice may be given by mail, FAX, or email. A quorum shall exist when a Chairperson or Vice-Chairperson and an additional thirteen members of the party are in attendance.

Section 2. Special meetings of The Party may be called by a majority of the elected officers of The Party or by a majority of the members of The Party. At least five (5) days' notice shall be given of the date, place, time and purpose of the special meeting. Notice may be given by mail, FAX, or email.

Section 3. Subject to the Rules of the Michigan Democratic Party and these Bylaws, all meetings shall be conducted according to Robert's Rules of Order (latest edition).

Section 4. Meetings of The Party shall be open to all members of the public regardless of actual or perceived race, color, creed, sex, age, national origin,

economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 5. The time and place for all meetings of The Party shall be publicized fully and in such a manner as to assure timely notice to all interested persons. Such meetings must be held in places accessible and large enough to accommodate all interested persons. When an in-person meeting is likely to jeopardize the health or safety of attendees, the Chairperson may call for a virtual meeting via telephone and Zoom or similar electronic communication platform.

Section 6. The Party shall publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of officers and representatives on all levels. Publication of those procedures shall be done in such a fashion that all prospective and current members of The Party will be fully and adequately informed of the pertinent procedure in time to participate in each selection procedure at all levels of The Party.

ARTICLE IV VOTING

Section 1. In order to vote at any convention, caucus or meeting of any unit of The Party at any level, a person must be a member of the MDP and for at least thirty (30) days prior to that convention, caucus or meeting. If MDP membership lapses during the 30 days prior to a vote, the right to vote will be restored upon renewal of MDP membership on or before the date of the vote. A member must be a qualified and registered elector in Delta County, or a Precinct Delegate, or a Democratic elected official or Democratic nominee to a partisan office in order to vote on nominations for public office.

Section 2. Precinct Delegates, Democratic elected officials, and Democratic nominees to partisan offices are exempt from the thirty (30) day advance MDP membership requirement in order to vote or be elected or appointed to any office in any unit of The Party. However, Precinct Delegates, Democratic elected officials, and Democratic nominees to partisan offices who hold office in The Party must maintain membership during the term of office. If membership lapses while a Precinct Delegate, Democratic elected official or Democratic nominee to partisan office holds office in The Party, all rights and privileges of that office are suspended until membership is renewed, at which time all rights and privileges are immediately restored.

Section 3. All Rules and Bylaws of The Party at all levels shall be consistent with the Rules of the MDP and shall be available on request in writing to any member of The Party. Votes shall not be taken by secret ballot at any meeting of The Party at any level. Any question of procedure not resolved by the Rules of the MDP or these Bylaws shall be governed by the latest edition of Robert's Rules of Order.

ARTICLE V. OFFICERS AND EXECUTIVE COMMITTEE

Section 1. Within twenty (20) days following the November election, in every even-numbered year, The Party shall convene at the call of the Chairperson. The call shall be sent to each member by mail, FAX or e-mail at least fourteen (14) days before the date of the Convention. At the convention, The Party shall elect a temporary chairperson and temporary secretary. These temporary officers shall serve in these roles only during the election of the officers. The officers of The Party who shall serve for the two (2) years commencing on January 1. The officers shall be a Chairperson, a Vice-Chairperson of a different gender to the Chairperson, a Secretary a Treasurer, a Compliance Officer and such other officer or officers, including a Co-Chairperson, as may, from time to time, be established.

- (a) The Executive Committee shall include the Chairperson, Vice Chairperson, Secretary, Treasurer, Compliance Officer, and such other officers as in its judgment may be proper.
- (b) A majority of the members of the Executive Committee shall constitute a quorum to transact business.
- (c) The Executive Committee shall deal with questions of policy, expenditures of funds, and contracts.
- (d) The Executive Committee shall not enter into a contract or authorize the expenditure of any expense greater than \$2,500.00 in a calendar year.
- (e) All actions of the Executive Committee shall be reported to The Party.

(f) The Party may ratify or disapprove of the actions of the Executive Committee.

Section 2. Immediately following the election of officers, the Secretary of The Party shall certify the names and addresses of persons chosen to the Democratic State Central Committee.

Section 3. The term of service of officers shall continue for two (2) years or until the selection of their successors. The Party shall fill by election any vacancy which may occur in any elected office.

Section 4. The Chairperson shall preside at all meetings of the Party and perform such other duties as are usual to the office of Chairperson.

Section 5. The Vice Chairperson shall be a member of the opposite sex from the Chairperson and shall assist the Chairperson in the discharge of his/her duties and temporarily assume the duties and responsibilities of the Chairperson in his/her absence. If a Chairperson and Co-Chairperson of opposite genders are elected, the Vice Chairperson may be of either gender.

Section 6. The Secretary shall keep an accurate record and minutes of the proceedings of the meetings of The Party and shall keep and preserve the books, documents, correspondence, records, minutes, effects, and any other property of The Party.

Section 7. The Treasurer shall be responsible for the financial receipts and disbursements of The Party. The funds of this organization shall be deposited in banks or credit unions. The accounts shall be in the names of the Chairperson and the Treasurer. All funds shall be drawn upon only by checks/debits by the Treasurer as long as the expenditure is included in an approved budget or otherwise approved by the Officers or The Party. The Treasurer shall make financial reports to The Party. When a new Treasurer is elected, the past Treasurer shall forthwith deliver to the new Treasurer the funds and all the books and records kept during his/her tenure in office.

Section 8. The Compliance Officer is responsible for monitoring and enforcing the rules of The Party and the MDP. The Compliance Officer will assist in the formation of and compliance with party policies and procedures.

Section 9.

ARTICLE VI. COMMITTEES

Section 1. The Chairperson, subject to the approval of the majority of the officers, may appoint committees and committee chairpersons when necessary for the work of the organization.

Section 2. Standing Committees shall include the following:

1. Rules and Bylaws Committee
2. Finance Committee
3. Candidate Recruitment Committee
4. Political Organizing Committee
5. Policy and Resolutions Committee
6. Campaign Committee

Section 3. The Chairperson of The Party shall be an ex-officio member of all standing committees.

ARTICLE VII. ORDER OF BUSINESS

At meetings the business of the organization shall proceed in the following order:

1. Roll call of officers
2. Minutes of the previous meeting
3. Reports of officers
 - a. Chair
 - b. Vice Chair
 - c. Treasurer (financial report)
 - d. Secretary (correspondence)
4. Reports of committees
5. Unfinished business
6. New business

7. Adjournment

ARTICLE VIII. AMENDMENTS

Section 1. Proposals for changes or amendments to these Bylaws shall first be referred to the Rules and Bylaws Committee which shall report its recommendations to the next regular meeting of The Party or a special meeting called for that purpose.

Section 2. These Bylaws may be amended by a two-third ($2/3$) majority vote of the members of The Party present at a meeting, provided that written notice setting forth the proposed amendment has been given to all members at least two (2) weeks prior to the date of the meeting. Notice may be given by mail, FAX, or email.

Section 3. These Bylaws shall be in full force and effect upon their adoption and shall supersede all Bylaws, rules, motions, and policies of a contrary nature with the exception of the Rules of the MDP. In the event of any conflict between these Bylaws and any Rule or Bylaw of the MDP, the latter shall prevail.

Adopted this date:

