OAKLAND COUNTY DEMOCRATIC PARTY BYLAWS

Article I. NAME

This organization shall be known as the Oakland County Democratic Party and referred to in these bylaws as OCDP.

Article II. PURPOSE

The purpose of the OCDP is to promote the philosophy of the Democratic Party and to elect Democrats who support this philosophy, and further, to unite and aid in the activities of party members, precinct delegates, committees, officeholders, candidates and other Democrats working to promote wide and active participation in the OCDP.

Article III. FUNDAMENTAL PRINCIPLES AT ALL LEVELS

Section 1. All public meetings of the OCDP shall be open to all members of the Michigan Democratic Party (referred to in these bylaws as MDP) residing in Oakland County, regardless of actual or perceived race, color, creed, sex, age, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 2. No test for membership in nor any oath of loyalty to the OCDP shall be required or used which has the effect of requiring prospective or current members of the OCDP to acquiesce in, condone or support discrimination on the grounds of actual or perceived race, color, creed, sex, age, national origin economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 3. The OCDP shall support the broadest possible participation without discrimination on grounds of actual or perceived race, color, creed, sex, age, national origin, economic status, religion, ethnic identity, ancestry, marital status, sexual orientation, physical appearance or disability.

Section 4. The time and place for all public meetings of the OCDP shall be publicized fully and in such a manner as to reasonably assure timely notice to all interested persons. Such meetings must be held in places accessible to all OCDP members and large enough to accommodate all interested persons.

Section 5. The OCDP shall publicize fully and in such a manner as to reasonably assure notice to all interested parties a full description of the legal and practical procedures for selection and qualifications of OCDP officers and representatives. Publication of those procedures and qualifications shall be done in such a fashion that all prospective and current members of the OCDP may be fully and adequately informed of the pertinent procedure and qualifications in time to participate in each selection procedure of the OCDP organization.

Section 6. Proportional voting shall be used in the election of delegates and alternates to any Convention, and in the election of members of the OCDP Executive Committee.

Section 7. All rules and bylaws of the OCDP shall be consistent with the Rules of the MDP and shall be available to any member of the OCDP on request in writing.

Section 8. The unit rule is prohibited in any OCDP elections.

Section 9. No rule shall be adopted by the OCDP which would require a person to cast a vote or be recorded as voting contrary to that person's judgment.

Section 10. The latest edition of Robert's Rules of Order Newly Revised shall apply to questions of procedure for which there is no applicable rule of procedure under the Rules of the MDP or these bylaws.

Section 11. The Chairperson and the 1st Vice-Chairperson of any unit, Committee, Caucus or Convention of the OCDP shall be of the opposite sex from the other.

Section 12. Votes shall not be taken by secret ballot at any meeting of the OCDP.

Article IV. MEMBERSHIP AND STRUCTURE

Section 1. The OCDP shall consist of members of the MDP who reside in Oakland County and/or individuals who have requested and been approved as a member of the OCDP; including those who are duly elected Precinct Delegates, members of the OCDP Executive Committee and duly elected or appointed officers of the OCDP who shall constitute the OCDP Officers Committee.

Section 2. The OCDP structure shall consist of all of the following:

A. Members of the MDP or OCDP who reside in Oakland County.
B. Members of the OCDP Executive Committee, all of whom must be members of The MDP and reside in Oakland County unless they are Candidates and elected persons who represent areas in and beyond Oakland County.
D. Elected Precinct Delegates who reside in Oakland County. However, Elected Precinct Delegates may not vote unless and until they are members of the MDP.
E. OCDP Officers Committee.

Article V. MEETINGS

Section 1. The regular meetings of the OCDP Executive Committee shall be on the second Tuesday of each month at a time and location to be announced in the notice. At least seven (7) days notice shall be given of the date, time and place of the meeting. Notice may be given by mail, electronic mail, facsimile or posted on the OCDP Website. A quorum shall exist at an Executive Committee Meeting when fifty (50) members of the Executive Committee are present.

Section 2. The full OCDP General Membership Committee shall meet quarterly to review the activities of the OCDP Executive Committee. At least seven (7) days notice shall be given of the date, time and place of the meeting. Notice may be given by mail, fax, email, or posted on the OCDP Website.

Section 3. Special meetings of the Executive Committee may be called by the Chairperson or a majority of the members of that committee. Seven (7) days notice shall be given of the date, time and purpose of the special meeting. Notice shall be provided as set forth in Section 1.

Section 4. An Officers' Committee Meeting may be called as needed by the Chairperson, or a majority of members of the Officers Committee, with notice given as set forth in Section 1. A quorum shall exist at an Officers Committee Meeting when at least one-half of the Officers are present.

Article VI. OFFICERS, EXECUTIVE COMMITTEE AND GENERAL MEMBERSHIP

Section 1. One-third (1/3) of the Executive Committee shall automatically consist of the most recent Democratic nominees for county-wide office, county commission, state house, state senate and U.S. House of Representatives, whose districts include all or part of the Oakland County. The OCDP Convention shall elect

the balance of the Executive Committee, which shall consist of twice the number of automatic members. Each even-numbered year, within twenty (20) days following the November election, the delegates to the OCDP Convention shall convene at the call of the OCDP Chairperson for the purpose of electing the balance of the Executive Committee.
If a vacancy occurs in the position of the delegate-elected members of the OCDP Executive Committee, the remaining delegate-elected members shall vote to fill the vacancy. The Executive Committee shall keep minutes of all meetings which shall be available to all OCDP members at quarterly OCDP General Membership meetings.

Section 2a. The Officers for the OCDP shall be selected in accordance with the Rules of the MDP within thirty (30) days of the Executive Committee's election and shall constitute a committee known as the OCDP Officers Committee. The Officers Committee will form an Audit Subcommittee at the beginning of each new election cycle, made up of at least 3 officers newly elected. Officers shall approve the hiring and termination of any employee of the OCDP upon a majority vote of a quorum present at a meeting. All paid individuals are considered at-will, unless approved by the OCDP Executive Committee. The Officers Committee shall also have the authority and duty to obtain and place into force suitable insurance coverage including Workers Compensation Insurance, Property Damage Insurance, Public Liability Insurance, and Fidelity Bonds. Only the Officers Committee, upon prior express consent, shall have the authority to commit the resources of the OCDP, either in cash or in-kind, to any candidate, campaign committee or ballot proposition committee.

Section 2b. Officers shall include:

1. Chairperson
2. Statutory Vice-Chairperson
3. Three additional Vice-Chairpersons
4. Recording Secretary
5. Corresponding Secretary
6. Treasurer
7. Parliamentarian
8. Six at-large Officers to be Appointed and up to six additional to be elected

Section 3. Chairperson's duties shall include:

1. Presiding at meetings of the Officers Committee, Executive Committee and General Membership;
2. Overseeing the execution of all motions and resolutions approved by the Executive Committee, the Officers Committee and the General Membership;
3. Establishing, with the consent of the Executive Committee, all standing and special committees of the OCDP as well as nominate chairs for these committees; the OCDP Chair shall serve as an Ex-Officio member of all OCDP Committees;
4. Acting as the official spokesperson of the OCDP;
5) Each January proposing a one-year budget and an estimated budget for the following year. The Chair will review the budget with the Officers Committee and secure approval of the Executive Committee for said budgets; and
6) Hiring, managing and terminating any and all employees of the OCDP. All hiring or terminations require an approval by majority vote of a quorum present at a meeting of the Officers Committee.

Section 4. The Statutory Vice-Chair shall be the opposite sex of the Chairperson and shall assume the Chair's role in his/her absence. The Vice-Chairperson shall assist the Chair by assuming responsibilities for one or more of the Organization's standing committees. Vice-Chairs are responsible for seeing that committees are meeting and functioning and will report at the Officers Committees on the progress of their assigned

committees.

Section 5a. The Recording Secretary of OCDP shall keep an accurate record and minutes of the proceedings of the meeting of the Officers Committee, the Executive Committee and the General Membership meetings and make them available in writing at the next meeting for approval.

Section 5b. The Corresponding Secretary of OCDP shall keep and preserve all books, documents, correspondence and records. The Corresponding Secretary shall see that the proper notification of meetings and related information is given to the Officers Committee, the Executive Committee and General Membership in a timely manner and further, reporting in a timely fashion all changes in OCDP Executive Committee Membership to the MDP.

Section 5c. When new secretaries are elected, the immediate past secretaries shall forthwith deliver to the new secretaries all of the aforementioned items kept and preserved by them during their tenure in office.

Section 6. The Treasurer shall be responsible for the financial receipts and disbursements of budgeted expenditures for OCDP at the direction of the Chair and/or Officers Committee.

Section 6a. Treasurer duties include:

1. Ensuring the funds of this organization are deposited in banks or credit unions and shall be drawn upon only by check or debit card with the approval of two of the following officers: Chairperson, Vice-Chairperson, Recording Secretary, Corresponding Secretary or Treasurer. One or more of the officers shall be the Chairperson or Treasurer.
2. Making complete written financial reports to the Officers Committee and Executive Committee monthly and to the General Membership quarterly.
3. Being responsible for seeing that all campaign finance reports are completed in a timely manner and submitted properly.
4. Overseeing the work of any accountant or bookkeepers of the OCDP or any other personnel involved with the receiving, recording or disbursing of OCDP funds.

Section 6b. In the event that the Elected Treasurer vacates this position, an officer designated at the beginning of the new cycle will automatically assume the position of Treasurer until an election can be held for a new treasurer. When a Treasurer's term ends, or is otherwise vacated, he or she shall forthwith deliver to the new Treasurer all items kept and preserved by them during their tenure in office.

Section 7. The highest ranking officer of each Congressional District, which lies in whole or in part, within the boundaries of Oakland County, and who is a resident of Oakland County, or their designee, shall sit as members of the Officers Committee of OCDP.

Section 8a. Six of the at-large officers will be appointed by the Chair, subject to the approval of a majority vote of a quorum present at a meeting of the Executive Committee.

Section 8b. Up to six additional at-large officers will be elected by a majority vote of a quorum present at a meeting of the Executive Committee. In the absence of the given number of at-large officers receiving a majority at said meeting, the eight individuals receiving the greatest vote totals will be placed before the Executive Committee for re-consideration at said meeting. The candidates receiving the greatest number of votes on the following ballot are recognized as at-large officers for the Executive Committee.

Section 8c. Vacancies of any at-large officer positions will be filled as described in Section 8a.

Section 9. Elected and appointed Officers may be removed for neglect of office by a 2/3 vote of the Executive Committee. The process for filling the vacancy will begin with the Chairperson or highest ranking member of the Officers Committee present at the next regularly scheduled Executive Committee meeting to call for nominations to replace the absentee officer(s). On the next meeting notice for the Executive Committee, the names of the nominees and the notice of the election to fill these positions will be stated.

Article VII – COMMITTEES

Section 1. The Chairperson shall appoint the committees and committee chairpersons necessary for the work of the organization subject to the approval of the majority of the Executive Committee.

Section 2. Standing Committees shall include the following:

1. Rules and By-Laws committee – The committee shall see that the rules and By-laws of the MDP, OCDP, and other Democratic Party organizations in Oakland County, and Convention Rules are followed and enforced.

2. Finance Committee – The committee is charged with conducting fundraising activities and periodic review on how the budget is operating through the creation and coordination of subcommittees for Fundraising and Budget oversight. The Finance Committee will also create a Compensation sub-committee to review and recommend approval of salaries by the Officers Committee.

3. Membership Committee – The committee shall work to recruit and retain members of the OCDP.

4. Resolutions Committee – The committee shall receive and review proposed resolutions for study and recommendation. No resolution shall be in conflict with the MDP State Platform.

5. Communications Committee – The committee shall establish strategies and tactics for communicating internally and externally. Activities include, but are not limited to: newsletters, events, web and e-mail communication.

7. Political Organizing Committee – The committee shall work to conduct and support all candidate and organizing activities of the OCDP. Activities include, but are not limited to Precinct Delegate recruitment and allocation; voter registration and outreach; candidate recruitment and screening; and assigning credentials for election day poll checkers and challengers.

Article VIII. ORDER OF BUSINESS

1. Roll Call of Officers
2. Approval of the Agenda
3. Approval of Minutes
4. Officers Reports
5. Committee and Caucus Reports
6. Program
7. Old Business
8. New Business
9. Good and Welfare
10. Adjournment

Article IX. AMENDMENTS

Section 1. Proposal for changes or amendments to these bylaws shall first be referred to the Rules and Bylaws Committee which shall report its recommendations to the next regular OCDP Executive Committee meeting.

Section 2. These Bylaws may be amended by a two-thirds (2/3) affirmative vote when a quorum is present at a meeting of the OCDP Executive Committee, provided that written notice setting forth the proposed amendment has been given to all Executive Committee members two weeks prior to the date of the meeting.

Section 3. These Bylaws shall be in full force and effect upon their adoption and shall supersede all motions and policies of a contrary nature with the exception of those provisions of Michigan Statutes which apply to the Statutory structure of Political Parties in the State of Michigan and the Rules of the MDP.

Section 4. In the event of dissolution of the OCDP, all real and personal property will revert to the benefit of the MDP.

These bylaws were adopted by a meeting of the Executive Committee of the OCDP on (Date) April 12th, 2011 at a meeting held in the Oakland County Commissioners Auditorium in Pontiac and witnessed by members of the Executive Committee and general membership including:

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OCDP Chairperson

DR. SWARN RAJPAL_____

OCDP Secretary

Introduced by the OCDP Bylaws and Rules Committee 2/8/11

Committee Members
Deborah Goldberg - Chair
Frank Houston
David Richards
Ethel Rivera
Jack Schneider