

BY-LAWS

10th Congressional District Committee

ARTICLE I

Name

The name of this organization shall be the **10th Congressional District Democratic Committee**. It shall consist of the District Executive Committee, all dues paying members of the **Michigan Democratic Party**, all duly elected Democratic precinct delegates residing in the 10th Congressional District and all Democratic candidates for county, state and national office, whose districts rest wholly or partially within the 10th Congressional District.

ARTICLE II

Purpose

The purpose of this organization is to unite precinct delegates, workers and members of the Democratic Party, for such political action necessary to support the candidacy of the incumbent Democratic Congressman/Congresswoman or the successful candidate of the Democratic primary election for the United States House of Representatives of the 10th Congressional District of the State of Michigan. Further, it is also the purpose of this organization to support Democratic candidates for county and state offices whose districts rest wholly or partially within the 10th Congressional District, and further, to support the party-building efforts of the County Party organizations whose boundaries rest wholly or partially within the 10th Congressional District. And finally, it is the purpose of this organization to otherwise promote the furtherance of the principles and ideals of the Democratic Party.

ARTICLE III

Membership

Section 1 Membership of this organization shall consist of (A) All duly elected and accredited Democratic precinct delegates of the 10th Congressional District and (B) Dues paying members of the State Democratic Party residing in the 10th Congressional District and (C) Dues paying members of the Michigan 10th Congressional District (when applicable) and the 10th Congressional District Democratic Executive Committee, and (D) All Democratic candidates for county, state or national office whose districts rest wholly or partially within the 10th Congressional District and (E) as used hereafter in these By-Laws, the word "member" shall mean any duly elected Democratic Precinct Delegate in the 10th Congressional District during his/her statutory term of office, and

any paid member during the year for which his/her annual dues are due and whose membership is on file with the Membership Secretary or can show proof of having paid his/her current dues. However, enrolled party members from the current year must have been members for at least sixty (60) days before they shall be permitted to vote. (Any former paid member who retires from his employment may be continued as a member without payment of dues, upon his request.)

Section 2 The 10th Congressional District Democratic Executive Committee shall be organized in accordance with the laws of the State of Michigan and the rules of the Michigan Democratic Party. The Executive Committee shall be comprised of a number of persons deemed by the delegates to the convention and elected at said convention, however, the Committee shall consist of the Executive Board and not less than fifteen (15) additional members drawn from the member county party organizations.

Section 3 All members shall be entitled to participate in the activities of this organization. All rights not reserved or given to the Precinct Delegates, Officers, and Board Members by law and constitution and these By-Laws, shall be vested in the Regular Members. Voting shall be restricted to members residing in the Michigan 10th Congressional District.

Section 4 Only members present, in person, may vote at membership meetings.

ARTICLE IV **Meetings**

Section 1 The regular meeting of the 10th Congressional District Democratic Executive Committee shall be held once each quarter (four [4] meetings per year) at the time and location designated in the "Call". The Executive Committee may meet more often than once per quarter, as may be deemed necessary by the Chair.

Section 2 The full 10th Congressional District Democratic Executive Committee membership (Article III, Section 1) shall meet quarterly to review the activities of the Executive Committee. At these meetings, dues paying members of the party who have been members of the party for at least sixty (60) days shall be eligible to vote on resolutions, platforms, and fundraising programs. *CHANGE TO 30 DAYS*

Section 3 Special meetings may be called by a majority vote of the members of the Executive Board or by a resolution of the majority of the members of the 10th Congressional District Democratic Executive Committee. Three (3) days written notice shall be given to notify the members of the place, time, and purpose of the meeting.

*MEETINGS BY CONFERENCE CALLS. (TELEPHONE, COMMODITY, TELECONFERENCE)
TELECONFERENCE*

Section 4 A quorum shall exist at an Executive Board meeting when 25% of the Officers are present.

Section 5 Notice shall be given to all members of all regular meetings (Article IV, Section 2), in writing at least seven (7) days in advance.

Section 6 Subject to these By-Laws, all meetings shall be conducted according to "**Robert's Rules of Order**" latest edition, which shall be the Parliamentarian's guide for all matters not covered by the Constitution and By-Laws of this organization.

Section 7 Any officer, who shall miss three (3) **consecutive** meetings without notification to the Secretary of an excused absence, shall be deemed to have voluntarily quit the organization, and they shall lose any office held and the privilege of voting rights.

ARTICLE V **Executive Board**

Section 1 Officers shall be chosen by the laws of the State of Michigan, the rules of the Michigan Democratic Party as amended henceforth. Each even-numbered year following the November election, the delegates to the **10th Congressional District Democratic Convention** shall convene at the call of the Chairperson of the Michigan Democratic Party for the purpose of electing the Officers, Executive Committee, Delegates and Alternate Delegates to the Democratic State Central Committee.

Section 2 The **Chairperson** of this organization shall preside at all membership and Board meetings and at conventions of said organization and transact such other duties as are usual to the office of the District Chairperson, or that may be required by this organization.

Section 3 The **First Vice-Chairperson** shall be a member of the opposite sex from the Chairperson. The First Vice-Chairperson shall assist the Chairperson in the discharge of his/her duties, and shall assume the duties and responsibilities of the Chairperson in his/her absence. The First Vice-Chairperson shall also serve as the County Vice-Chairperson for the county in which he/she resides.

Section 4 Each County with its boundaries either wholly or partially within the **10th Congressional District** shall be represented on the Executive Board by a **County Vice-Chairperson**. The number of County Vice-Chairpersons shall not exceed five, one each for Macomb (part), St. Clair, Lapeer, Sanilac and Huron counties. One County Vice-Chair of the opposite sex from the Chairperson, shall serve as the First Vice-Chairperson of this organization (Article V, Section 3, above). The remaining County Vice-Chairpersons may be of either sex.

Section 5 The **Secretary** of this organization shall keep accurate records and minutes of the proceedings of the meeting of the Executive Committee, membership

meetings and conventions. The Secretary shall keep and preserve all books, documents, correspondence, records, minutes, effects and any other property of this organization and when a new Secretary is elected, the past Secretary shall forthwith deliver to the newly elected Secretary all the aforesaid items kept and preserved during his/her tenure in office. Further, the Secretary shall be responsible to notify and see that proper notification is given to all membership of its meetings and to the Executive Board of its meetings as per these By-Laws.

Section 6 The **Treasurer** shall be responsible for the financial receipts and disbursements of this organization subject to the approval of the organization, subject to the approval of the Executive Board. The funds of this organization shall be deposited in a federally insured bank or credit union and shall be drawn upon only by checks signed by any two of the following officers: **Chairperson, First Vice-Chairperson, Secretary or Treasurer**. The Treasurer shall make financial reports to the Executive Committee as that committee so directs and shall make reports to all regular meetings. When a new Treasurer is elected, the past Treasurer shall forthwith deliver to the new Treasurer the funds of the organization and all books and records of said organization kept during his/her tenure in office. At the time of the election of a new Treasurer or at least every two (2) years, the Chairperson shall appoint an Audit Committee for the purpose of publishing an Audit Report. Also, the Chairperson shall appoint a Deputy Treasurer for the purpose of keeping the records of books for fundraising activities, as directed by the Executive Committee.

Section 7 Not less than fifteen (15) **At-Large Members of the Executive Board** shall be elected at the Spring Convention in every odd-numbered year, following the General Election in every even-numbered year. These fifteen (15) At-Large Executive Board Members shall be elected from the five (5) counties in accordance with the Rules of the Michigan Democratic Party. Not less than one (1) At-Large Member shall be elected from each county.

Section 8 **State Central Committee** Delegates and Alternates to that Committee will be elected at the Spring Convention in every odd-numbered year, following the General Election in every even-numbered year. These Committee Delegates will be elected from each of the five (5) counties in accordance with the Rules of the Michigan Democratic Party. These State Central Delegates and the Alternates will be considered part of the **10th Congressional Democratic Committee Executive Board**.

ARTICLE VI **Committees**

Section 1 The **Chairperson**, subject to the approval of the majority of the Executive Board of this organization, shall appoint **Committee** and **Committee Chairpersons** as may be necessary for the work of this organization.

Section 2 **Standing Committees** shall include, but are not limited to the following:

1. Finance
2. Communications
3. Political Action

Section 3 The **Chairperson**, subject to the approval of the majority of the Executive Board of this organization, shall appoint a **Parliamentarian** and **Deputy Parliamentarian** as may be necessary for the purpose of procedure and order of this organization.

ARTICLE VII **Order of Business**

The business of this organization shall proceed in the following order:

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| 1. Call to Order | 6. Committee Reports |
| 2. Roll Call of Officers | 7. Unfinished Business |
| 3. Reading of Minutes of Previous Meeting | 8. New Business |
| 4. Financial Report | 9. Good and Welfare |
| 5. Chairpersons Report | 10. Adjournment |

ARTICLE VIII **Amendments**

Section 1 Proposed **Amendments** to these By-Laws shall be submitted to the Executive Committee at least ten (10) days before the meetings at which they are to be considered. A copy of the proposed amendments must be included with the meeting notices.

Section 2 **Amendments** to these By-Laws may be made by a 2/3 vote of the members present and voting at a regularly constituted Executive Committee meeting. Those eligible to vote on proposed Amendments shall be Officers, the Executive Board, and the Executive Committee.

ARTICLE IX **Ratification**

These By-Laws shall be ratified by a 2/3 vote of the membership as defined in Article III, Section 4, present and voting. These By-Laws shall become effective upon ratification.

ARTICLE X
Priority of These Rules

These rules, having been adopted as amended by the **10th Congressional District Democratic Executive Committee**, shall supercede all previous rules and By-Laws adopted by this organization.

FEBRUARY 15, 2003